

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
02-12-04**

7:00 P.M.

5:30 P.M.: Council Workshop **please note early start time**
Pat Fullmer - Community Development/Public Outreach - Presentation
Patrick Overton - Cultural Facilities Plan Presentation
Dianne Nelson - Finance Presentation

The City Council Meeting was called to order by Mayor Nixon at 7:07 P.M.

Council Present: Steve Hotchkiss, Will Ibershof, Heather Page, Jeffrey Possinger,
Greg Von Tobel, Tom Loutsis, Pat Fullmer, Mayor Nixon

Staff Present: Doreen Booth, Steve Schuller, Chief Merryman, Dianne Nelson,
Bruce Disend, Jodi Lee Wycoff, Lara Thomas, Connie Zimmerman

7:10 PM - A 10-minute recess was called for a reception in honor of former Councilmember Mark Cole for his six years of service to the citizens of Duvall on the Duvall City Council.

Mayor Nixon called the regular Council meeting back to order at 7:20 P.M.

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$123,438.47; Claims in the amount of \$659,214.36.

II. Comments from the Audience:

Carolyn Butler, Box 183, Duvall, representing the Arts Commission announced that Arts OnStage is under way. There are two more shows, March 6th and April 24th. She encouraged everyone to attend as these are both very good shows.

III. Approval of Consent Agenda:

It was moved and seconded (Ibershof- Possinger) to approve the consent agenda which included Payroll in the amount of \$123,438.47; Claims in the amount of \$659,214.36; the Council Meeting Minutes of 1/22/04, (AB04-07) Approve and Authorize the Mayor to Sign Amendment No. 2 to Contract No. D32774D with King County for the LHWMP and (AB04-08) Approve and Authorize the Mayor to Sign Interlocal Agreement D33515D between the City of Duvall and King County for Waste Reduction and Recycling (WRR) Grant. Carried. (7 ayes).

IV. Presentation: None

V. Scheduled Items:

1. Mayor: Mayor Nixon announced that she recently met with Howard Finkh and discussed the question, “What does our community want the youth center to be?” She also thanked Will Ibershof for his time working towards solutions to the various issues facing Duvall. She also announced that she attended a meeting with Puget Sound Regional Council this morning. Duvall is part of a pilot program and they are looking at traffic solutions for our area.

2. Committee Reports:

- a. Revenue Committee: Chair Jeffrey Possinger explained that the first committee meeting was mainly to figure out what they were there to do. They need to find short term solutions to help the City through the next few years as well as long term solutions that will continue to help for many years to come. Those short and long term solutions need to be consistent. The committee needs to work on getting our tax structure to meet the needs and wants of our citizens.
- b. Community Development Committee: Chair Pat Fullmer explained that the committee is still trying to finalize the name of the committee because they also work on public outreach. She explained that their main goals are to make Council more visible and accessible to the citizens of Duvall. She announced that Will Ibershof and Steve Hotchkiss are also on this committee. They have created a PowerPoint presentation to show citizens the financial situation that the City currently faces.
- c. Comprehensive Plan and Development Regulations Committee: Chair Heather Page introduced Councilmembers Loutsis and Hotchkiss as being on the committee. She explained that they are looking for community and planning commission input to help get citizens what they need and want in their community.

3. Council: *none*

4. Staff:

- a. Doreen Booth, City Hall Administrator/Planning Director, wanted to notify Council that she will be coming to them in the next month to start the informal negotiation process with Millennium Cable to renew their franchise contract. We need to start the ascertainment process now even though we have three years until our current contract is up. She announced that we will be collecting citizen input on what should be added or changed about the current service. She also said that she will be recommending that the City hire a consultant to assist us with the negotiation process in 2005 due to the complexity of the contract.
- b. Steve Schuller, Public Works Director, handed out pictures showing the most recent progress of the sewer treatment plant expansion project. He also handed out a tentative schedule for 2004 City of Duvall Parks for Council to review.

- c. Police Chief Glenn Merryman asked the Council to authorize the Mayor to sign the contract with William Scotsman, Inc. so they can move forward with the construction of the new police facility. He presented a floor plan of the facility and went over the scope of work for the contract. Chief Merryman then introduced Breton Betz of William Scotsman, Inc. who explained how the building would be constructed. He also said that they hope to have the facility completed and the police moved in in June. Chief Merryman went on to explain that they were able to do a partial cash out of a grant for \$88,000 from a COPS (Community Oriented Police Services) grant from the U.S. Department of Justice. He announced that he and Mayor Nixon will attend a meeting in Carnation Tuesday to discuss police services for that city. Lastly, he announced that CSPA had their first meeting of 2004 in Duvall on Wednesday, which went very well.
- d. Dianne Nelson, Finance Director, stated that she distributed copies of the 4th Quarter 2003 financial statements on January 28th and asked Council to call her if they have any questions.

VI. Public Hearing: Duvall Downtown Plan - *Continued*

7:48 pm: The Public Hearing was opened.

Doreen Booth explained that there are two map changes that need to be made to the plan and that on page 12 in the second bullet, the height dimensions need to be reversed.

Matt Waddington, Box 931, Duvall discussed the zoning issues in the plan. He believes studies should be done to determine the zoning that should be in place in certain areas of the City. He showed drawings of hypothetical lots with different zoning restrictions.

Joel Calvert, Manager of Duvall Safeway and President of the Duvall Chamber of Commerce spoke on the new parking plan. He would like to see the current curb parking on Main Street remain the same.

Ken Sharp, 26708 NE Cherry St., Duvall, would like to see the zoning issues worked out before the plan is adopted. He said it seems there is a hole in the plan because the zoning issues are vague.

Ray Burhen, Box 6, Duvall, spoke on the Riverview Plan and how it will affect the residents of Depot Village. He wants to know what the relocation statement in the plan means exactly. He wants to know who will be paying for the relocation.

Dianne Baker, 30415 NE Big Rock Rd, Duvall, suggested to solve the parking issues on Main Street by putting up ridges similar to speed bumps parallel to the street. She feels it would help slow down traffic while keeping the width of the parking area.

Paula McDonald, Box 616, Duvall, believes that widening the sidewalks along Main Street is a good idea.

8:03 pm: The Public Hearing was closed.

Public Hearing: Cottonwood Preliminary Plat Application - SU02-004

8:03 pm: The Public Hearing was opened.

Councilmember Tom Loutsis excused himself from the meeting during this public hearing. He owns property adjacent to the Cottonwood property.

Lara Thomas, Assistant Planner, reviewed the staff report aloud for the record.

Charles Correll, Box 34, Duvall, spoke on the ground water issues that he has faced since Miller's Homestead was developed and explained that he has similar concerns about the same issues happening with this development. He asked that he be kept up to date on any developments that may come up that may affect his property in regards to ground water.

8:11 pm: The Public Hearing was closed.

Public Hearing: Depot Building Site Plan/Design Review Application - SPR03-002

8:11 pm: The Public Hearing was opened.

Councilmember Tom Loutsis resumed his seat.

Lara Thomas, Assistant Planner, reviewed the staff report aloud for the record.

Carl Seip, 18146 NE 197 PL, Woodinville, Eagle Scout, went over his plans for the Depot building which include building a deck, putting a skirt around the building or at least the deck and putting an information sign up on the side of the building. He said that he will be doing fundraising and asking for volunteers to finish this project.

George Anderson, 19824 - 288th Avenue NE, Duvall, said he feels that preserving the Depot is a good idea, but he doesn't understand why there is a site plan review if we are in sewer moratorium.

Doreen Booth said that they can do a site plan review because this project does not affect sewer whatsoever.

8:19 pm: The Public Hearing was closed.

VII. New Business:

1. (AB04-09) Resolution 04-02 Approving Cottonwood Preliminary Plat Application SU02-004. *Was moved and seconded (Ibershof-Possinger) to Adopt Resolution 04-02 Approving Cottonwood Preliminary Plat Application SU02-004.*

Councilmember Tom Loutsis excused himself from the meeting during this Agenda Item. He owns property adjacent to the Cottonwood property.

Motion Carried. (6 ayes).

2. (AB04-10) Resolution 04-03 Approving Depot Building Site Plan/Design Review Application SPR03-002. *Was moved and seconded (Ibershof-Fullmer) to Adopt Resolution 04-03 Approving Depot Building Site Plan/Design Review Application SPR03-002. Carried. (6 ayes). Councilmember Loutsis Abstained.*

3. (AB04-11) Approve and Authorize the Mayor to Sign Interlocal Agreement with King County for District Court Services.. *Was moved and seconded (Ibershof-Page) (AB04-11) Approve and Authorize the Mayor to Sign Interlocal Agreement with King County for District Court Services. Carried. (7 ayes).*

4. (AB04-12) Resolution 04-04 Adopting Fiscal Policies Relating to the Establishment of City Financial Reserve Requirements. *Was moved and seconded (Ibershof-Von Tobel) to Adopt Resolution 04-04 Adopting Fiscal Policies Relating to the Establishment of City Financial Reserve Requirements. Carried. (7 ayes).*

5. (AB04-13) RH2 Contract Amendment #1 for Water System Comprehensive Plan Update. *Was moved and seconded (Ibershof-Page) to Approve RH2 Contract Amendment #1 for Water System Comprehensive Plan Update. Carried. (6 ayes). Councilmember Possinger Abstained.*

6. (AB04-14) Letter of Agreement between the City of Duvall and Metro Transit for Layover Street Improvements on Brown Street. *Was moved and seconded (Ibershof-Fullmer) to Approve and Authorize the Mayor to Sign Letter of Agreement between the City of Duvall and Metro Transit for Layover Street Improvements on Brown Street. Carried. (7 ayes).*

7. (AB04-15) Approve and Authorize the Mayor to Sign Contract with Williams Scotsman, Inc. for the Duvall Police Department Modular Building Construction. *Was moved and seconded (Fullmer-Possinger) to Approve and Authorize the Mayor to Sign Contract with Williams Scotsman, Inc. for the Duvall Police Department Modular Building Construction. Carried. (7 ayes).*

8. (AB04-16) Resolution Approving the City of Duvall Downtown Sub-Area Plan. *Was moved and seconded (Loutsis-Possinger) to Table Resolution Approving the City of Duvall Downtown Sub-Area Plan until Council meeting on February 26, 2004 . Carried. (7 ayes).*

VIII. Executive Session: *None*

IX. Adjournment:
Was moved and seconded (Ibershof-Von Tobel) to adjourn. Carried. (7 ayes).

Meeting Adjourned 8:38 p.m.

Signed _____
Mayor Becky Nixon

Attest _____
Jodi Lee Wycoff, Office Assistant